

# How to apply

**Salary package:** Grade 14/15 Scale points 57—64 (£66,255 - £83,995)

**Contract type:** Full Time Permanent

**Application closing date:** 3rd May 2024 at 12 noon

**Shortlisting:** 7th May 2024

**Interviews:** 13th May 2024

## How to apply

Please download, complete, and submit the Application form. Include your personal statement saying succinctly, and in no more than two sides of A4, why you think you are the person we need, and providing verifiable evidence of your experience, skills, abilities, and knowledge.

Your application should include full contact details (address, daytime, home and mobile telephone numbers where applicable and email addresses) and details of 2 referees. For each referee please provide their name, position, organisation, telephone numbers and email addresses where known. One of these referees must be your current or most recent employer. Please ensure you also return the recruitment and monitoring form.

CLPT is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

This position is subject to a criminal records check from the Disclosure and Barring Service (DBS) which will require you to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions as part of the application process.

Please return your completed application forms either electronically to Lynsey Evans (Insight HR Limited) [lynsey@insightr ltd.co.uk](mailto:lynsey@insightr ltd.co.uk) or alternatively, send a hard copy, marked 'Strictly Confidential' to our registered address below:

**The Creative Learning Partnership Trust**

**Hempstalls Primary School**

**Collard Avenue**

**Newcastle**

**Staffs**

**ST5 9LH**

